



Blackfen School for Girls

Raising aspirations - releasing potential

Headteacher Matthew Brown BA(Hons) DMS(Ed)

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Dear Parent/Carer

Year 13 Student Review

To provide an opportunity for you to discuss your son/daughter's progress, there will be a Student Review evening on **Thursday 16th November 2017** from 4.30pm to 6.30pm in the Sixth Form Building.

There will be an appointment system operating. Due to the large number of parents that attend, we would ask you to try to keep to the time allocated for each appointment. If there are particular issues that require longer discussion, please ask for an additional appointment at another time. We would be grateful if you would sign the attendance register when you arrive in the Sixth Form Building.

Your son/daughter will be given an appointment card that he/she will make appointments with members of staff.

If a member of staff or parent is unavoidably absent on this evening, feedback will be provided via the diary by the teacher concerned, at the request of the parent/carer.

I look forward to seeing you.

Yours sincerely

Miss K Brewer
Assistant Headteacher, Head of Sixth Form

