

On-site and Behaviour Expectations and Routines for Students.

The following adjusted Behaviour Charter will be explained to Year 10 and 12 students (and EHCP/vulnerable students onsite) and placed on the website.

To ensure the safety of every person.....

- We must all follow social distancing rules strictly for the safety and wellbeing of everybody.
- We must all follow instructions given by an adult the first time for the safety and wellbeing of everybody.
- We must all ask for help if we are unclear about instructions.
- We must all speak to each other with kindness and respect.
- We must all ensure that any mobile phones or wires are out of sight.
- We must all remain within our own 'bubble' for the safety and well-being of everyone.

Implementation

- Copies will be laminated and placed in every classroom which is being used.
- A paper copy will be given to every student.
- Students failing to comply will be dealt with in accordance with the updated sanction system.

Uniform Expectations

- Students are expected to wear school trousers or skirt and a school white shirt. Year 12 smart business uniform.
- Ties and blazers do not need to be worn.
- Trainers are permitted if a student does not have school shoes.

Arrival and Departure from School

- This is through the main front entrance for year 10 and for year 12 via the visitors car park.
- Any student attending that day must be inside the gates 5 minutes before their lesson starts. All students go directly to their allocated room on arrival
- There is to be no gathering of students at the gate before or after school on arrival or departure.

Equipment and what to bring to school

- Full set of pens and pencils, ruler, rubber, calculator.
- Any Maths, English and Science books and work which you have completed.
- A bottle of water in a clear bottle. No fizzy or canned drinks.
- A mid-morning snack.

Food and Drink on site

- Clear water bottles only. No fizzy or canned drinks.
- All litter must be put in the bins and not left for anyone else to pick up or clear away.
- There is no mid-morning food service but there will be mid-morning escorted comfort break when water and any snack brought in from home can be eaten in their designated area

Playground Behaviour

- Social distancing must be observed on the playground
- No ball games or contact game of any kind.
- Staff will need to be especially vigilant as regards social distancing

Movement around the school

- Everyone must keep to the left and 2m apart from the person in front of you either when walking down a corridor or waiting in a queue.
- Everyone walks around the school with no running or direct contact with anyone.

Student and Staff Health

- If anyone feels unwell before school, especially with any symptoms of COVID-19, do not come onto site. **You must contact the school immediately in the usual way to report your absence with the reasons for it. This is important in case we have to notify student or staff to quarantine. This is the same Track and Trace.**
- If at any time during the day students begin to feel unwell staff should send for the first aider who will escort the student to the interim medical room.
- If staff feel unwell, they should email the LT on site immediately.

Hygiene and personal protection

- There are wall mounted hand sanitisers in the school and all entrances to the building. All students must use these when entering school
- In every classroom there is hand sanitiser and wipes as well as tissues.
- We do not encourage the wearing of face masks.
- There is to be no spitting at any time, tissues are there for correct use and if used are thrown straight into the bin.
- Washing of hands and the use of hand sanitiser is a very important prevention and helps reduce the spread of the virus.
- All doors are pinned back to prevent the need to push or pull them open.
- Access to toilets – each teaching ‘bubble’ will be assigned to the mathematics or science toilets. It will be one at a time to comply with social distancing regulations.
- Uniform should be clean on for each on site day.
- There are no water fountains in use in school. These have been replaced by taps.
- The hot air blowers in the toilets have been switched off and replaced by paper hand towels which go into the pedal bins provided. The hand towels are to be used appropriately at all times and not flushed down the toilets.
- Only one person is allowed in the toilet at a time. There will be a queue outside and this monitored by a member of staff.

Learning Arrangements

- Changes will not be made

Amendments to the S system

Detentions can not be issued but the sanction should be logged on sims

S – Verbal

S1– Verbal reminder

S2 – Verbal action logged on Sims.

S3 – Action – Student removed to the designated LT staff member-logged on sims.

S3b – Action – n/a.

S4 – Action logged as S4 on sims and student to isolate outside the LT member on site.

S4b – n/a

S5 – External exclusion Student will give up their right to attend school if repeatedly break COVID 19 rules such as social distancing, and not covering their mouth with their elbow if cough or sneeze.

If mobile phones have to be confiscated for mis use they are to be kept on a desk to the front of the classroom by the student and collected at the end of the session by the student. The teacher should not collect or give it back.

Examples of what in-class sanctions may be issued for

S - A verbal reminder to be on task.

S1 - Behaviour for learning – repeated reminder to be on task, talking when the teacher is talking or when others are talking to the class, eating in class.

S2 - Behaviour – repeated reminder to be on task, questions decision, refusal, defiance.

S3 - Behaviour for learning – repeated reminder to be on task, continued defiance and disruptive, work rate very slow, unsafe or serious poor behaviour.

S3b - n/a

S4 - Uniform – openly defiant about uniform.
Behaviour for learning – persistently disruptive to the learning of others in the group, continued off task behaviour, very little work completed, very serious poor behaviour or abusive behaviour, bullying.

S5 - Behaviour for learning – extreme abusive behaviour, extreme threatening behaviour, fighting, bullying or any illegal act. On the fourth S4 in any one term the student will be fixed term excluded S5. This decision is made by the Head Teacher.

Bullying is not tolerated (see anti-bullying policy) and will be dealt with as S4 or S5.

Poor behaviour outside school that is likely to bring the name of the school into disrepute will be dealt with as S4 or S5 and may include some form of community service.

Homophobic, sexist and racist behaviour are not tolerated and will be dealt with as S4 or S5. Any discrimination of age, disability, ethnicity, gender, gender reassignment, maternity and pregnancy, religion and belief, sexual identity, marriage and civil partnership will not be tolerated and will be dealt with as S4 or S5 (see: Equality Policy and Race Equality Policy).