

# Uniform and Equipment Rules and Regulations – 2020-2021

## Policy Statement

At Blackfen School for Girls we believe that the uniform should reflect the school motto “Raising Aspirations, Releasing Potential”, and should demonstrate visibly that our students are aiming for excellence in everything that they do. We expect the very highest standards of dress for all students. Years 7-11 wear a uniform which is described in more detail below, and the Sixth Form have a dress code of either a trouser or skirt suit.

In case of financial difficulty please contact the school either through the PA to the Head Teacher, the Form Tutor, the Student Welfare Team, the Deputy Head Teacher or the Head Teacher for assistance or advice.

## Conduct Card

All students carry a conduct card and students receive a ‘signature’ for any instance of poor uniform listed on the card or if they are late for lessons, and, if they receive three ‘signatures’ they receive an S3.

Fourth signature on conduct card for same offence e.g. false nails, piercing will lead to an S4. On the fourth S4 the student will be sanctioned with a fixed term exclusion.

**Please note that all school uniform items should be clearly marked with the owner’s name.**

### Indoor Uniform consists of:

- regulation plain navy skirt with two box pleats back and front and/or regulation plain navy trousers.
- regulation white blouse.
- regulation navy or red school V-neck sweatshirt with the Blackfen embroidered name. No other sweatshirt may be worn.
- regulation navy or red school cardigan with Blackfen embroidered name. No other cardigans may be worn.
- a regulation blazer with school badge and the student’s community flash on the central pocket.
- socks may be black, navy or grey but **not white**; alternatively, tights may be worn and should be navy, black, grey or a shade of tan/brown; leggings of any colour may not be worn; socks/tights must be worn with shoes.
- shoes should be: leather or leather-look-**not suede/nubuck**; black, flat, plain and sensible i.e. not stilettos, no heels above 2 inches, nothing above the ankle bone and no large platforms; no form of Vans or Converse trainers are permitted, even if they are leather; trainers, boots, canvas style, leisure or backless shoes are not acceptable.

**Outerwear** for all year groups should consist of a **plain black or navy** coat, jacket, raincoat, anorak/cagoule or duffle coat. large logos or brand names are not permitted and may be confiscated; denim, fur/ fake fur, leather/leather look or suede jackets are not allowed; hats, scarves, gloves are optional but if worn must be **plain black, red or navy**. Hijabs must be **plain black, red or navy**.

Hair decorations are optional, must be discreet and in **plain black, red or navy**.

There should be no logos, lettering or symbols of any size are allowed on any piece of clothing except the school sweatshirt and trousers.

Sunglasses can only be worn outside when sunny. They should not be seen in school buildings.

Students are not permitted to roll up the sleeves on their blazer and/or roll up the waistband of their skirt.

Students are not permitted to wear their P.E kit outside of P.E lessons unless authorised by a member of P.E.

## **Non Uniform Days**

There are two non-uniform days a year. All Communities in the school have charities that they support and non-uniform days allow money to be collected to support these charities. Parents will be notified in plenty of time when a non-uniform day has been decided. In most cases non-uniform days are held on the last day of a term.

## **Physical Education Kit**

### **Basic Kit**

- Macron Regal Navy t-shirt with school badge.
- Macron Mesa Navy Shorts with school badge.
- Macron Tarim Navy long sleeve, zip-up Sweatshirt with school badge.
- Macron Rayon Navy Football Socks and white trainer socks.
- Macron Gym Sack (for kit)
- Gum shield recommended.
- Football shin pads (optional)
- In the winter Navy Tracksuit bottoms may be worn for PE but they must be Macron Kasai bottoms with the school badge.

## **Jewellery and Make up**

- Students who have pierced ears may wear one pair of plain studs (one stud in each ear). There should not be stones in the earrings. Nose studs and other piercings are not permitted.
- A wristwatch may be worn. (No smart watches).
- A small religious symbol of faith may be worn around the neck on a chain under the shirt.
- Make up, including nail varnish/extensions or false eyelashes must not be worn by any student.
- False nails and false eyelashes worn on a Friday or the last day of term will be sanctioned with a S3 unless it is a non- uniform day on the same day.
- Students will be expected to remove their jewellery. All jewellery is worn at the wearer's risk. Any jewellery worn outside these rules will be subject to confiscation by staff for until the next Friday.
- On the third occasion that jewellery is confiscated in any one term it will need to be collected from the school office by an adult.
- Hair dyed in unnatural colours is not permitted in school including braids.

## **Other Matters**

- In case of financial difficulty please contact the school either through the PA to the Head Teacher, the Tutor, the Student Welfare Team, the Deputy Head Teacher or the Head Teacher for assistance or advice.
- Books and other items should be brought to school in a dark, sturdy waterproof bag, satchel or briefcase large enough to carry school books, A4 folders and equipment safely (not flimsy plastic carrier bags).
- Mobile phones are permitted in school, but only when used in accordance with our Mobile Phone Policy. They are only permitted for use during lesson time at the teacher's discretion. They are not permitted during all other social times and will be confiscated if seen. Any mobile phone or other electrical device is brought to school at the owner's risk. The school will not compensate students for the loss or damage of any mobile phone or electrical device.
- All money is carried at the owner's risk. Students are advised to keep money on their person. Any large sums of money should be given into the office for safekeeping.
- No Tippex, marker pens or aerosols are allowed and will be confiscated.
- Cigarettes and/or smoking paraphernalia are strictly forbidden and will be confiscated.
- The School cannot accept responsibility for the loss of or damage to any item.
- No high energy drinks should be brought into school and will be confiscated.
- Audio speakers are not permitted in school and will be confiscated.