



# Blackfen School for Girls

Raising aspirations - releasing potential

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Dear Parent / Carer,

February 2020

## Year 9 Parents' Evening for Green and Red Community and Blue 1 - 4 Communities Thursday 27th February 2020

Year 9 Parents' Evening will take place on *Thursday 27th February 2020 from 4.30pm to 6.30pm* in the Performance Hall and the Sports Hall, in order to provide you with a review of your daughter's progress by individual subject teachers. This is an important event in the school calendar and we are expecting the parents / carers of all students to attend. If you are unable to attend, please contact the school and an alternative opportunity will be arranged for you to review your daughter's progress.

On page 15 of your daughter's Learning Journal, there is a section entitled "Parents' Evening Student Appointment Sheet". Your daughter should now use this page to make individual, 10-minute appointments with her teachers, from 4.30pm until 6.20pm. Maths, English and Science teachers will be located in the Performance Space and all other subject staff will be in the Sports Hall. Therefore, your daughter has been asked to block together the times for Maths, English and Science appointments, so that time is not wasted moving between buildings. It would be helpful if you could check that your daughter understands these instructions for making teacher appointments. As in previous years, we would be grateful if you would sign the attendance register in the main school reception, on arrival. There will be an appointment system operating and parents are requested to keep to the time allocated for each appointment.

In order to ensure brevity, teaching staff have been instructed to keep the agenda to the following points:

- Progress and attainment
- Attitude to learning
- Standard of classwork and homework

Please ask for an appointment at another time if there are particular issues that require longer discussion. Feedback can be provided at a later date at the request of the parent/carer if a member of staff or parent is unavoidably absent on this evening.

Students have started the process for selecting their Key Stage 4 courses, which will influence their future academic and career pathway. The Parents' Evening is an important part of the selection process and we are looking forward to working with you 27th February 2020. Other events taking place to support students in the Key Stage 4 selection process can be found on the school website as follows:

<http://www.blackfenschoolforgirls.co.uk/page/?title=KS4+Course+Selection+Key+Dates&pid=37>

Yours faithfully,

Miss F Minnis, Deputy Head Teacher

