

Blackfen School for Girls



No Smoking Policy

Head Teacher: Mr M Brown

Chair of Governors: Mr S Fitz-Gerald

	Date	Name	Signature
Policy Date	May 2019		
Review Date	May 2021		
Review Period	Annually		
Lead Person	Deputy Head Teacher	Sarah Cascarino	
Prepared by	Deputy Head Teacher	Sarah Cascarino	
Verified by	Head Teacher	Matthew Brown	
Approved by	Chair of Governors	Stuart Fitz-Gerald	

The Governing Body of Blackfen School for Girls adopted this No Smoking policy on 7th May 2019. The policy should have been reviewed in May 2020. In light of Covid-19, this policy will now be reviewed in May 2021.

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Rationale

The purpose of the No-smoking Policy is to ensure that Blackfen School for Girls is a healthy and safe site for employees to work in and for students to learn in and that all staff and students have the right to work in a smoke free environment.

Statement of Intent

Blackfen has 'Healthy Schools' status and is a no-smoking site for staff, students and visitors. Smoking is a major cause of illness and early death, and affects non-smokers through passive smoking. Accordingly, the school recognises its duty to discourage smoking and to encourage a healthy lifestyle.

Aims of the policy

The aim of this policy is to put in place a range of sanctions to prevent smoking on site or off site in school uniform.

Statutory Statement

The Health Act 2006 requires that enclosed or substantially enclosed public places and workplaces are smoke-free. In addition, since October 2007 it has been illegal to sell tobacco products to anyone under the age of 18.

The policy applies to all teachers and staff employed by the school and any staff working on the site on a contract basis. In addition, the policy applies to all visitors to the school.

Implementation and procedures

If any of the following conditions apply, then a student will be dealt with as if she/he has been smoking in school:

- being in a designated out of bounds area – behind the Drama Hut, in the bushes by Technology including the garden area, behind the ICT Block, behind the Post 16 Block, the School field at break times during Winter & Spring term (additional out of bounds areas may be added to this)
- being found in possession of smoking materials (including electronic cigarettes of any kind) in school
- being found in any toilet when smoking has clearly taken place
- smoking on the Sherwood Park School site
- smoking while in school uniform travelling to or from school
- being in any area within the school where the balance of probability is that she/he was smoking. N.B. 'smoking' includes the smoking of electronic cigarettes of any kind.

If any of the above occurs, then the following action should take place:

- an incident report on SIMS should be completed
- a letter will be sent home together with a copy of the No-Smoking Policy by the relevant SSO
- the student will be given a 1-day internal exclusion (1st offence), 2-day internal exclusion (2nd offence), 1-day fixed term exclusion (3rd offence)
- smoking paraphernalia found on a student will be confiscated and destroyed.

Roles

The implementation of this policy is a shared responsibility.

Governors: have a strategic role in agreeing the school's No-Smoking Policy.

The head teacher: is responsible for implementing the school's No-Smoking Policy.

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DHT: responsible for ensuring that the policy is adhered to and that appropriate records are kept.
SSO: responsible for keeping records of students caught smoking.
All Staff: responsible for enforcing the No-Smoking Policy.

Related documents: Behaviour Charter; Home School Agreement; Behaviour for Learning Policy; Use of Reasonable Force Policy; Screening, Searching and Confiscation Policy; Drugs/Alcohol Policy.