

BLACKFEN SIXTH FORM STUDENT CONTRACT

AGREEMENT BETWEEN BLACKFEN SIXTH FORM AND THE STUDENTS

The School will provide for you;

- Initial and continuing guidance about courses to meet your needs.
- Appropriate teaching, setting and marking of homework and coursework. Regular grade checks and assessment of performance.
- Regular updates on punctuality and attendance.
- Facilities and resources for study and the encouragement to acquire good learning skills and habits. (The Sixth Form Block is open for student use from 7.45am – 4.30pm).
- Careful and comprehensive advice and support about careers, both in education and employment.
- A genuine concern for the welfare and development of all students. Staff are available for consultation and guidance and outside agencies can be sought when needed. No Student should ever feel that there is no one on the staff to turn to.
- A tutor, who monitors your progress, provides guidance and assistance in setting targets for improvement.
- Revision and extra lessons as and when needed.
- The opportunity to take part in extra curricular and enrichment activities

Miss K Brewer
Assistant Headteacher, Head of Sixth Form

Signed: _____ (Student)

Dated: _____

WHAT WE ASK OF YOU IN ORDER TO ENSURE YOUR OWN DEVELOPMENT AND SUCCESS

Students:

- Must wear (at all times) the ID lanyard and swipe cards
- Must respect others and their property at all times.
- Must maintain a high level of attendance at all times. In any case of absence, it is the student's responsibility to ensure they catch up on any work they miss. All post-16 courses are intensive and students can't afford to miss valuable teaching and study time. An exemplary record of attendance shows that a student is well-motivated, dedicated, organised and takes their responsibilities seriously. We provide information about attendance and punctuality when asked to provide references. **In Accordance with the EFSA funding guidance, students will lose their right to free examination entry if their attendance is unacceptable, or if it means they have not completed necessary work.**
- Must arrive on time to school. Must attend calendared mentoring sessions at 8.30am when requested.
- Must arrive promptly to each lesson, Study sessions and form time.
- Must make up all 'lates' time on a Monday after school.
- Must demonstrate a growth mind set to maintain good standards of work and meet course requirements.
- Must complete all homework, coursework and assignments to set deadlines.
- Must attend all lessons and study periods.
- Must use study time effectively.
- Must be available to staff who need to see you at time when you have no timetabled lessons (This may need to be before school, during breaks or after school.) Students must **not** take on paid work, make routine appointments or have driving lessons during the school day (8.30–3.10). Part of the reason for this is that our curriculum includes days where students may have changes to their usual timetabled lessons and 'free periods; including assessments, enrichment days, educational visits and PSHE sessions.
- Must participate in the enrichment programme which means completing on-line courses. All activities completed must be recorded in Unifrog.
- Must **not** take holidays during term time.
- Must **not** have or consume energy drinks on the school site.
- Must **not** use or be seen with a mobile phone or headphones (other than in the Sixth Form designated area). If seen they will be confiscated and returned after school.
- Must Act as a positive role model for younger students.
- Must contribute to the life of Blackfen including whole school activities, enrichment, year meetings and PSHE.
- Must adhere to the Sixth Form dress code (including during exams). Please note: Students will be sent home for violation of dress code.
- Must **not** smoke/vape on or near to the school site (including on the road outside the school).
- Must bring in correct equipment every day.