

Blackfen School for Girls



No Smoking Policy

Headteacher: Ms C Senior

Chair of Governors: Mr W Stone

	Date	Name	Signature
Policy Date	May 2026		
Review Date	May 2027		
Review Period	Annually		
Prepared by	Deputy Headteacher	Ruth Makepeace	
Verified by	Headteacher	Carrie Senior	
Approved by	Chair of Governors	William Stone	

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Rationale

The purpose of the No-smoking Policy is to ensure that Blackfen School for Girls is a healthy and safe site for employees to work in and for students to learn in and that all staff and students have the right to work in a smoke free environment.

Statement of Intent

Blackfen has 'Healthy Schools' status and is a no-smoking site for staff, students and visitors. Smoking is a major cause of illness and early death, and affects non-smokers through passive smoking. Accordingly, the school recognises its duty to discourage smoking and to encourage a healthy lifestyle.

Aims of the policy

The aim of this policy is to put in place a range of sanctions to prevent smoking on site or off site in school uniform. This includes the smoking of traditional tobacco cigarettes, herbal cigarettes, electronic cigarettes and other vaping products. The policy also aims to:

- Raise awareness of the dangers associated with exposure to tobacco smoke including electronic cigarette vapours and reinforce the school's health education programme
- Take account of the needs of students who are addicted to smoking and or vaping and to offer an avenue of support for those who wish to stop through appropriate smoking/vaping cessation programmes.

Statutory Statement

The Health Act 2006 requires that enclosed or substantially enclosed public places and workplaces are smoke-free. In addition, since October 2007 it has been illegal to sell tobacco products to anyone under the age of 18.

The policy applies to all teachers and staff employed by the school and any staff working on the site on a contract basis. No personnel should smoke or vape on the school site at any time, or in the vicinity of the school while identifiable as members of staff. In addition, the policy applies to all visitors to the school.

Implementation and procedures

If any of the following conditions apply, then a student will be dealt with as if she/he has been smoking in school:

- being in a designated out of bounds area – behind the Drama Suite, in the bushes by Technology including the garden area, behind the ICT Block, behind the Post 16 Block, the School field at break times during Winter & Spring term (additional out of bounds areas may be added to this)
- being found in possession of smoking materials (including electronic cigarettes of any kind) in school
- being found in any toilet when smoking/vaping has clearly taken place
- Smoking or vaping on the Sherwood Park School site
- Smoking or vaping while in school uniform travelling to or from school
- being in any area within the school where the balance of probability is that she/he was smoking. N.B. 'smoking' includes the smoking of electronic cigarettes (Vapes) of any kind.

If any of the above occurs, then the following action should take place:

- The school is a "non-smoking" site. Any student found or suspected of smoking/vaping or in possession of smoking paraphernalia on school site or in the surrounding area, will receive a Fixed Term Suspension (B7). This is also applied to the use of all e-cigarettes and vapor cigarettes.

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- smoking or vaping paraphernalia found on a student will be confiscated and destroyed.
- Smoking or vaping paraphernalia found on a student that is suspected to contain THC, spice or another illegal substance will be confiscated and handed to the police.
- A referral to appropriate specialist services will be offered

Roles

The implementation of this policy is a shared responsibility.

Governors: have a strategic role in agreeing the school's No-Smoking Policy.

The Headteacher: is responsible for implementing the school's No-Smoking Policy.

DHT: responsible for ensuring that the policy is adhered to and that appropriate records are kept.

SSO: responsible for keeping records of students caught smoking.

All Staff: responsible for enforcing the No-Smoking Policy.

Related documents:

Behaviour Policy; Home School Agreement; Restrictive Intervention including use of Reasonable Force Policy; Screening, Searching and Confiscation Policy