



Blackfen School for Girls

Raising aspirations - releasing potential

Headteacher Matthew Brown BA(Hons) DMS(Ed)

Blackfen School for Girls,
Blackfen Road,
Sidcup, Kent.
DA15 9NU

T: 020 8303 1887

F: 020 8298 1656

E: admin@blackfen.bexley.sch.uk
www.blackfenschoolforgirls.co.uk

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Dear Parent/Carer

I am writing regarding your child's next steps after Sixth Form. Many of our year 13 students have completed their UCAS application, however lots of our students will be hoping to secure an apprenticeship once they complete their courses here. Therefore, I want to make you aware of the support and guidance that is currently available for your child to search for and apply for an apprenticeship.

There are different levels of apprenticeship available – year 13 students should be looking for a level 4 (Higher apprenticeship) or if it is a specific trade (for example electrician) level 3. Getting an apprenticeship can be very time consuming and therefore the process needs to start now as there are many highly regarded positions available. We have dedicated time in community time to: CV writing, interview skills, covering letters and business etiquette. All Year 13 students are part of an additional team in Microsoft Teams called 'Opportunities and Apprenticeships', this team is updated weekly with 'live' apprenticeships, insight days and other career related activities and therefore if your child is seeking an apprenticeship they need to be checking this team regularly.

Please use the following links to search for and apply for apprenticeships. There is also a lot of useful information available on these sites to support you and your child through this process and I attach a guide to applying for apprenticeships which should be of use to you. All year 13 students have a log in for Unifrog where they can use to find a suitable career/apprenticeship route. Your child can also request a careers appointment with our independent careers advisor (please ask them to book this with Mrs Eiffert).

<https://amazingapprenticeships.com/app/uploads/2022/11/Higher-Degree-Listing-FEB-2023.pdf>

<https://pathwayctm.com/>

<https://www.gov.uk/apply-apprenticeship>

<https://www.apprenticeships.gov.uk/apprentices/browse-apprenticeships/business-and-administration/da15%209nu/40>

There are so many great opportunities for young people, however it can take time and effort to secure the 'right' placement. Please have a look through the links above and contact us at school if you require any further guidance

Yours sincerely

K Brewer

Miss K Brewer
Assistant Headteacher, Head of Sixth Form

